BAILIES OF BENNACHIE BOARD MEETING (Draft)

Date 1st April 2019

Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Brian Cornock (BC), Margaret Garden (MG) (Save Bennachie),) Harry Leil (HL), William Linklater (WL), Dave Peter (DP), Rosemary Sievewright (RS), Donna Taylor (DT), Sue Taylor (ST), Andrew Wainwright (AW), Neil Taylor (NT) (FES) and Fiona Cormack

Apologises: AG

Item	Comment	Action	Responsible/ target date
1 Welcome	JC welcomed all present to the meeting and introduced the successful applicant for the post of Outreach Officer, Fiona Cormack		
	Jackie asked all the Board members to introduce themselves with a summary of their role on the Board		
	Fiona told us that she lives locally in the Chapel of Garioch. and is a keen walker/runner. Her previous employment was as a journalist working with the BBC, a college lecturer and most recently working with CLAN in Inverurie.		
2 Previous minutes.	BOG stands for Bennachie Operating Group not Bennachie Organising Group Last meeting of the Bennachie Centre Trust was in December not February	Corrected in final draft	RS
3 Election of Office Bearers.	After initially standing down JC agreed to continue as Chair for another year. AB, BC RS and DT were also re-elected unopposed.		
4 Treasurers Report BC	Previously circulated. OSCR publish a redacted copy of the Bailies Accounts, all agreed that it should go on to the Bailies website in that form also. BC to change the constitution, as agreed at the AGM, by one word to allow up		BC and DT
	to four signatories, instead of three on Bailies bank accounts. BC will continue to produce an updated Budget fund report (Prev called		
	dedicated funds) for each meeting		
	A member of the Bailies offered to advise the Board on investing some of their money. Jolyon Robinson is from a financial company in Huntly and will arrange a consultant from his firm and one from another independent company to come to a meeting to give a presentation.	All agreed to listen to advice.	MG will contact Jolyon to arrange this for next meeting.
	New website may still need some explanation for use of Paypal	Website group will check.	
5 Bailies Website Update WL/ DT	Almost ready to go just a few tidy up jobs to do.	Catch up with Sandra needed	DT/ WL/ DP
6 Work Parties HL	At the last work party 5 Bailies <u>assisted</u> with the help of 5 Inveurie Ramblers clearinged branches and gorse from a large part of the Gordon way.		
	At the last work party Aabout 200 trees planted at Shepherd's Lodge.		

7 FCS Update NT	As of 1/4/19 FCS is now called Forestry and Land Scotland (FLS) and has now no		
	connection with Westminster government.		
	Bailie event MT518 is awaiting urgent permission for 23 rd June	Deadline 9 th April	NT
	Bailies anxious to erect a temporary sign at Cairn Couttie	NT agreed	
	Collaboration needed with work party organisers and FLS re priorities		
8 Bennachie Centre Trust AB	Board meeting on Monday 4th March at BC, some subjects under discussion -	BCT minutes could be circulated to Bailie trustees.	
	Installation of WiFi at centre still under discussion.		
	Centre leaflet not finished yet		
	Fundraising for a defibrilater on going		
	Out of hours use (ie Bailies meetings) lots of problems highlighted by risk assessments and health safety and security issues!!!!	Bailies need to meet elsewhere meantime.	
	Set up a meeting with Pat Sturrock to try to sort this out.		AB/Fiona Cormack
	? Meet with the Garioch Area Manager		
9 BLP group update JC	Minutes circulated. Permission request for 3 rd to 7 th June has gone to FLS for the U of A/BLP group dig on Mither tap		
10 Bailies library and Archive	After a meeting on 4 th March with Nora and Lorna, it has been agreed that a		
ST/AW	Bailie will be present on Wednesdays between 1pm and 4pm to answer public queries (Volunteers are ST,AB,DP,CM and Alison Kennedy)		
	Stock take on going		
	Digital archive group are ready to start scanning material in the filing cabinets		
	Meantime there are issues with setting up the scanner and computer.		
	Google drive is being used meantime for annotation of the material in the files which will be scanned but can "shared space" be used eventually.	Training needed for "shared space" use.	DT or Sandra (Global web)
	Creative Commons is a website which has produced licences which can be used by the public/companies. The Bailies could use this to protect their material. The licence suggested would be "Acknowledge, no change, no publication.		
11 Bailies Draft Action Plan JC	Check info in it is still correct and our plans and events can be fitted into it and	All read it and check. Any	
	updated as necessary A budget will be needed for some items/events	comments to JC	

12 AOB	Fiona would like to work on Tuesdays and Wednesdays but will be flexible		
	Help needed to organise MT518.	All in favour	
	Publicity posters ready to go as soon as permission from FLS is received.		
	Comments on the AGM. Check the speaker has the correct day and time but		
	apart from that all went well.		
	ST will circulate a contact details list for all to check or update as necessary.		
	Rowantree toilets cannot be opened because of a burst pipe.		
	ST got a donation of £25 after doing a talk.		
	AB still to get brass signs for the Bailies book cabinets.		
	Gowk stone sign needs replacement.		
	Rubbish on Mither tap ? a job for a work party.		
	Visibility of the main road is poor coming from the Bennachie Centre due to	Work party will trim them	
	overgrowth of trees/ bushes	back	
	Next meeting on 13 th May at Tesco.		